

From

 Mobile No :

To,
 The Principal
 AFGJI, Subroto Park
 New Delhi - 110010

**APPLICATION FOR ISSUE OF TC
 FOR PRIMARY WING**

1. Please issue Transfer Certificate in respect of my ward
 Class Section Adm No. as (specify reason for TC)

 TC is required on

Yours faithfully,

(Signature of Parent)

CLEARANCE

Attendance of Child Class Teacher/..... (Total / Out off)	Library i/c	
HM Pry. Wing		Bus i/c	
Sports activity details			
Extra Curricular Activities details			
Fee i/c			
Accountant			

To be filled at the time of submission of Application after taking clearance

Date of Submission of TC Application : __ / __ / ____ (dd/mm/yyyy)

Submitted by (Name) : _____ Sign : _____

For Office use :

TC No.		Date of TC issued		Office Supdt.	
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Date :

Principal